



WARNBRO BOWLING CLUB

MINUTES OF CLUB ANNUAL GENERAL MEETING

11th June 2023

Attendance:

Attendance was recorded by the Attendance sheets, with 45 Life and financial Full members present, being sufficient for a quorum, and 12 apologies recorded.

President Ted Lutey opened the meeting at 10:00 AM.

Previous Minutes:

Copies of minutes of the 2022 Annual General Meeting, held on 12th June 2022, have been available from the Club website, and copies had been available in the Club rooms prior to the meeting. The minutes were not required to be read to the members present.

Moved G James **Seconded** S Hands that they be accepted. **Carried unanimously.**

Business arising from previous minutes:

Nil business arising.

President's Report:

The President, Ted Lutey, read from a prepared report which is attached to these minutes. He thanked the various groups for another successful year.

Finally, he welcomed the members taking up, or remaining in positions on either the Executive or Management Committees and thanked those that were standing down. He also reiterated the need for respect for the members of those Committees as they are volunteers, and the Club needs volunteers to operate successfully.

Financial and Auditor's Reports (copies circulated): The Treasurer read from a prepared report which is attached to these minutes,

The Auditors report and Balance sheets had been circulated to the meeting and the Treasurer advised that the Club coffers hold \$267,048 (\$251,561 as at close of Club Financial year 31-March-23), with a profit of \$9,258 (after tax) for the year, and Bingo account holding \$162,564 (\$151,182 as at close of Club Financial year 31-March-23). An Audit has been completed by Sound Tax and Accounting with no serious issues identified, and 1 issue which is in hand to rectify, potentially a result of the MYOB – XERO transfer occurring during the year.

Moved B Hands **Seconded** T Lutey that the President's and Financial reports be accepted.

Carried unanimously

Election of Patron(s):

The Secretary advised that Mark McGowan had passed his regrets that, due to circumstances that have occurred, he could not continue as a Patron of the Club. He indicated he would, in the future, try and get down to the Club at some time to have a drink with the members.

Paul Papalia and Madeleine King have provided their wishes to remain as co-Patrons of the Club.

The President requested members agreeance that Paul Papalia and Madeleine King continue as Club Co-Patrons.

Moved R Abrahams **Seconded** B Baker that they continue as co-Patrons for the 2023-24 year. **Carried unanimously.**

Election of Auditor:

It was recommended that Sound Tax & Accounting continue to be the Club Auditor.

Moved D Pattullo **Seconded** C van Houwelingen **Carried unanimously.**

Election of Life Members:

There were no nominations for consideration for Life Membership this year.

Award of the Ron McDonald Volunteer of the Year award:

It had been determined by the Executive Committee that **Tom Watson** be awarded the 2022-23 Ron McDonald Volunteer of the Year Award for his outstanding contributions to the Club. Tom is currently away on holiday and the President will arrange for presentation of the Award on his return.

The President also advised that the Executive had put Ken Meehan's name forward to the Rockingham Council Volunteer of the Year recognition program. Ken was selected to be a finalist and although he did not win the main Award, he was presented with a Certificate indicating his selection as a finalist. The President attended the function on Ken's behalf and will present the Certificate to Ken on his return from holidays.

Notices of Motion:

There were no Notices of Motion received.

Notices of Special Business:

There were 2 matters of special business received, both from Ron Abrahams. The business considerations have been posted in the Club and on the website.

The matters (supporting documentation attached to these minutes) were in regard to:

1. Changing the Club Financial and Membership years from the current end of 30-Apr to 30-Jun. This would mean the year would run from 01-Jul to 30-Jun the following year.
2. Changing the current Annual General Meeting (AGM) process from the 3 separate AGM's to 1 AGM incorporating all members. Each election would still

No discussion was required of the first consideration of Club year changes.

Peter Albinson: Applauded the Executive Committee in the attempt to combine all parts of the Club into one. He also provided a suggestion, from his time in other Clubs, of offering discounts for early payment, or penalties for late payment.

Reg Parker: Suggested that date of a combined AGM could be later than August (as advised in the considerations) and suggested in 3rd Sunday in September. This was agreeable to the attendees and the business consideration was amended to reflect.

Bill Baker: Suggested that there may be issues for the incoming Match Committee's trying to sort out the Bowls Calendar for the year if the combined AGM was to be held in September, as suggested, and whether the AGM should be earlier in the year.

Gary James: Suggested that the current Match Committee could sort out the calendar for the upcoming year and then the 'new' Match Committee could ratify it.

There appeared no further discussion over the presentations and Ron suggested that, with the agreement of the members assembled, the proposals could be turned into motions for Constitutional change and voted on today. This would negate the need for a Special General Meeting needing to be called (slated for December 2023) to vote on any motions.

The members agreed that the motions could be put and voted on at this meeting.

Ron then produced the following motions for consideration and voting.

Motion 1:

To change the Constitution to amend the Club financial year and membership year to be from 01-Jul to 30-Jun the following year. This would require the following amendment (red amending and highlighted yellow for deletion)::

1. That Rule 6 be amended as below to amend the Club year to be the following
The Club year shall commence on by the 1st of July May in each year. Annual subscriptions, payable in advance, are due from on the 1st day of July May. The Committee may grant an extension of time on written application by a member."

2. That Rule 7 be amended as below to amend the Club financial year to be the following:

The Financial year shall begin on 1st July April and end on June 30th March 31st of the following year except where required by taxation laws.

3. That Rule 10 be amended to read:

All fees and subscriptions shall be recommended by the Executive Committee and shall be presented to Members no later than November of the current financial year or at a Special Meeting called for this purpose.

Such annual subscription shall become due and payable on the first day of July May in each year.

4. That Rule 10 (a)(iii) be amended as follows:

(a) Nomination and Subscriptions

i. New members may be subject to a nomination fee as determined by the Committee in addition to the annual subscription relevant to the category of membership.

ii. The Committee may waive the nomination fee for a former member of the Club or where a person is transferring current membership from an affiliated Club in Australia

iii. Persons joining the Club as Full members (not renewing an existing membership) after the 31st day of December October in each year shall pay one half of the annual subscription in addition to any prescribed nomination fee.

iv. Persons joining the Club as Full members (not renewing an existing membership) after the 31st day of March January in each year shall pay one quarter of the annual subscription in addition to any prescribed nomination fee.

5. That By-Law 6 be amended to read (approved by the Executive
1.1 Form

WARNBRO BOWLING CLUB MEMBERSHIP FEES FOR THE 20__/20__ YEAR

FULL MEMBERSHIP \$ ____

For renewal of existing membership and new members and includes Affiliation Capitation Fee (\$ ____)

For new members on or after 31 ~~December~~ **October** \$ ____

For new members on or after 31 ~~March~~ **January** \$ ____

DUAL MEMBERSHIP \$ ____

Member with Home Club other than WBC (Membership fee minus Capitation Fee).

JUNIOR MEMBERSHIP \$ ____

Members less than 18 years old. (25% Membership Fee Plus 50% Capitation Fee)

SOCIAL MEMBERSHIP \$ ____

Moved R Abrahams Seconded G James Carried unanimously.

Motion 2:

To change the Constitution to amend Rule 16 to combine the Club AGM's and Election procedures (red amending and highlighted yellow for deletion):

That the following amendments be made to the Club Constitution,

3. That Rule 16 be amended as below to amend the Club Elections to be the following:

b) Positions for the Executive Committee shall be elected as follows:

i President, Deputy President, Secretary and Treasurer shall be elected at the Annual General Meeting of the Club by all Life and financial Full Members.

ii. The Ladies Captain who, along with the Ladies Bowls Committee, shall be elected annually by all female Life and financial female Full members at the ~~Ladies Bowls Section Annual General Meeting of the Club. The Ladies Bowls section AGM shall be held on the 3rd Saturday of May and shall be controlled as per Bylaw 4.~~ **Ladies Bowls Section Annual General Meeting of the Club. The Ladies Bowls section AGM shall be held on the 3rd Saturday of May and shall be controlled as per Bylaw 4.** The Ladies Captain will be responsible for managing the Ladies Bowls Committee in accordance with Bylaw 3.

iii. The Men's Captain who, along with the Men's Bowls Committee, shall be elected annually by all financial male Life and financial Full members at the ~~Men's Bowls Section Annual General Meeting of the Club. The Men's Bowls section AGM shall be held on the 3rd Sunday of May and shall be controlled as per Bylaw 4.~~ **Men's Bowls Section Annual General Meeting of the Club. The Men's Bowls section AGM shall be held on the 3rd Sunday of May and shall be controlled as per Bylaw 4.** The Men's Captain will be responsible for managing the Men's Bowls Committee in accordance with Bylaw 2.

4. That Rule 23 be amended as below to amend the Club AGM to be the following:

23) ANNUAL GENERAL MEETING

(a) The Annual General Meeting of the Club shall be held on the **third (3rd) Sunday of September** ~~second (2nd) Sunday of June~~, unless otherwise directed by the Committee, but must be held within 6 months of the end of the Club financial year. Notice of same shall be in writing to all members and posted or emailed to their last known address, not less than seven (7) days prior to the meeting and displayed on the notice board of the Club not less than fourteen (14) days before the date of the meeting.

(b) Twenty (20%) percent of **Life and financial Full** ~~Full and Life~~ members of the Club as at **third (3rd) Friday of September** ~~31st May~~ of the current financial year shall form a quorum, and if a quorum is not present within thirty minutes of the appointed time for the meeting, it shall stand adjourned for seven (7) days.

The By-Laws below have unneeded references to determining AGM's which (if proposal is accepted) will not be needed.

5. That By-Law 2 be amended as below to amend the Club AGM to be the following (amended by the Executive):

Men's Bowls Committee

The following By Law is the means by which the Men's Bowls Committee is to be formed and run at the Club in accordance with Clause 16(a)(iii) ~~(ii)~~ of the Constitution. (*clerical error*)

5. MEN'S MATCH COMMITTEE (Clauses not needed)

5.8 ~~Unless a prior ballot has determined the Men's Match Committee, a ballot shall be held in conjunction with the Men's Annual General Meeting.~~

5.9 ~~A secret ballot shall be held amongst all male eligible bowlers in accordance with By Law 4 to elect the Men's Match Committee for the following season.~~

5.10 ~~The Men's Bowling Committee shall determine the date of such Annual General Meeting, provided that it shall not fall before the conclusion of all Association Pennant fixtures and finals.~~

6. MEN'S SELECTION COMMITTEE (Clauses not needed)

6.6 ~~Unless a prior ballot has determined the Men's Selection Committee, a ballot shall be held in conjunction with the Men's Annual General Meeting.~~

6.7 ~~A secret ballot shall be held amongst all eligible male bowlers in accordance with By Law 4 to elect the Selection Committee for the following season.~~

6.8 ~~The Men's Bowling Committee shall determine the date of the Men's Annual General Meeting, provided that it shall not fall before the conclusion of all Association Pennant fixtures and finals.~~

Ladies Bowls Committee

The following By Law is the means by which the Ladies Bowls Committee is to be formed and run at the Club in accordance with ~~Clause 14C~~ **16(b)(ii)** of the Constitution. (*clerical tidy up*)

5. MATCH COMMITTEE (Clauses not needed)

5.8 Unless a prior ballot has determined the Ladies Match Committee, a ballot shall be held in conjunction with the Ladies Annual General Meeting.

5.9A secret ballot shall be held amongst all female eligible bowlers in accordance with By Law 4 to elect the Ladies Match Committee for the following season.

5.10 The Ladies Bowling Committee shall determine the date of such Annual General Meeting, provided that it shall not fall before the conclusion of all Association Pennant fixtures and finals.

6. LADIES SELECTION COMMITTEE (Clauses not needed)

6.6 Unless a prior ballot has determined the Ladies Selection Committee, a ballot shall be held in conjunction with the Ladies Annual General Meeting.

6.7 A secret ballot shall be held amongst all eligible Lady bowlers in accordance with By Law 4 to elect the Ladies Selection Committee for the following season.

6.8 The Ladies Bowling Committee shall determine the date of such election, provided that it shall not fall before the conclusion of all Association Pennant fixtures and finals

BY LAW 4 BALLOT PROCEDURES

The following By Law is to be used as the guide for all Ballots conducted in the Club by the Executive, Ladies and Men's Bowls Committees.

2. ORDER OF ELECTION AT THE ANNUAL GENERAL MEETING

2.1 Any member, who is not opposed for a senior position, shall be excluded from the ballot for any subsequent position. The order of seniority of positions shall be:

- (a) PRESIDENT
- (b) DEPUTY PRESIDENT
- (c) SECRETARY
- (d) TREASURER
- (e) STANDING COMMITTEE CHAIRPERSONS
 - i. House
 - ii. Entertainment
 - iii. Greens & Grounds
 - iv. Bingo
 - v. Bar (if required)
 - vi. Convener (if required)
- (f) Captain Men's Bowls
- (g) Deputy Captain Men's Bowls
- (h) Men's Bowls Secretary
- (i) Men's Match Committee (max 5)
- (j) Men's Selection Committee (max 5)
- (k) Captain Ladies Bowls
- (l) Deputy Captain Ladies Bowls
- (m) Ladies Bowls Secretary
- (n) Ladies Match Committee (max 5)
- (o) Ladies Selection Committee (max 5)

Note:

STANDING COMMITTEE MEMBERS.

Members of the Men's and Ladies Bowling Committees shall be entitled to serve on any Standing Committee and members may serve on more than a single Standing Committee. **Men's and Ladies Committees will be managed in accordance with the relevant By-Laws. Match & Selection Committees will elect their own Chairperson out of the accepted nominations.**

BY LAW 13 – NOTICES OF MOTION

1. NOTICES OF MOTION

- a. A Notice of Motion can be given for any General Meeting including an Annual General Meeting **or** a Special General Meeting. **and Men's and Women's Annual and Special General Meetings.**
- b. A Notice of Motion given for one of these meetings must be Moved and Seconded by a member eligible to attend the subject meeting.
- c. Any motion to amend a motion of which notice has been given for any of these meetings will only be valid and accepted if it is Moved and Seconded by the same persons who Moved and Seconded the original Notice of Motion.

Moved R Abrahams **Seconded** V Meehan

Motion result: **Carried unanimously (43 for, 2 against)**

Committee Elections:

The President declared all Committee positions vacant and handed the meeting to the Returning Officer Roger Burrows to outline the result of nominations for positions.

Announcement of Incoming Committee Members:

Executive Committee -

President	Ted Lutey – elected unopposed
Deputy President	Les Blechynden – elected unopposed
Secretary	Ron Abrahams – elected unopposed
Treasurer	Bronwen Hands – elected unopposed
Ladies Captain	Lorelle Watson **
Mens Captain	Gary James **

**** The Men's & Ladies Captains were elected at the respective Bowls Sections Annual General Meetings but form part of the Executive Committee as a result.**

Management Committee -

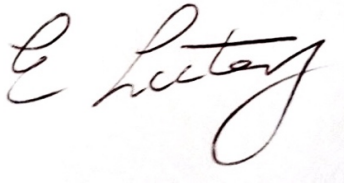
House	No Nominations received
Bingo	4 nominations received Peter Hartnett – elected unopposed Pauline Hendriksen – elected unopposed Mick Webb – elected unopposed Yvonne McGloin
Entertainment	No Nominations received
Greens / Grounds	Ken Meehan – elected unopposed
Convener	Vera Meehan – elected unopposed
Social Bowls Co-ordinator	No nominations received

With the results accepted and positions were filled unopposed, and no voting papers being used, there was no need for a motion to destroy any voting slips for Executive or Management positions.

The President read out the positions that had not received nominations and called for any volunteers to nominate from the floor:

House	1 Nomination received
	Tom Watson – elected unopposed
Entertainment	No Nominations received
Social Bowls Coordinator	No nominations received

There being no further business the Annual General Meeting was closed at 10:45 AM.



Ted Lutey
President



R Abrahams
Secretary

PRESIDENT REPORT 2022/2023

Thanks everyone for your attendance Today.

We once again had mixed fortunes with our pennant teams.

Our Ladies 1st div Tuesday's played off for another Pennant but we're unsuccessful.

Also the Men's 4th div Thursday's played off for a promotion and the men's 4th div Saturday played for a Pennant and both teams were also unsuccessful.

Financially our books are looking very good.

Our Treasure will give her report shortly and a huge thank you once again to Bronwen.

Bronwen goes about Her position with real professionalism, and once again has nominated for the Treasurer's roll.

To Bronwen's team the Monday money counters, Peter Hartnett, Ian Gibson and Ron Abrahams thanks again for your dedication to this very important roll.

To Stacey McDonald and all your staff. Our bar staff are the first people visitors to our club meet and their friendly attitude helps to make our club a welcoming Club. Also to Stacey, Alison and Kerrin thanks for all the extras you do, as in organising social bowling groups and club functions. Especially Xmas party, footy tipping ,Melbourne cup and Mothers Day luncheon.

Social Bowls has once again been well supported. Thanks to all the players and Mick Webb, Peter Hartnett, Fred Hannah and Sandra Watling for organising all the events.

Also a big thank you to everyone who filled in for pennants when teams were short of numbers.

The men's carnival was again a huge success. 36 teams 144 players and well supported by our club volunteers and well organised and run by Dennis Pattullo, Bill Baker and Ron Abrahams. Thanks to everyone.

Ladies and Mens match committee did a great job organising all of our championships.

This culminated in a fantastic final and trophy presentation with many club members in attendance.

Thank you once again to Robyn Freer, Marilyn Smith and Chris Foster for a job well done.

Bingo has moved on smoothly after the changes last year. Well done to the bingo team, lead by Yvonne McGloin, Pauline Hendrickson, Mick Webb and Peter Hartnett.

The team includes Kitchen helpers, Book and raffle sellers, set up crew and everyone who helped clean up and put everything back in place.

Dave Fitzpatrick volunteered to be our House person and done a great job. Thanks Dave.

Thanks to Vera our kitchen convener and all of her helpers, you all do fantastic work keeping the kitchen functioning over many events held over the years

Our green keeper Ken Meehan as usual has done a fantastic job on the greens. Thanks Ken and everyone that has assisted Ken each day and when Ken was laid down with illness problems.

Lorelle Watson took on the social bowls roll and done a great job. Thanks Lorelle.

Our garden crew led by Ross Webster has once again excelled. We received many accolades from visiting teams during pennants and social events. But the most memorable accolades came from many of the visitors and players from the national arm bowlers tournament in September.

During the year we had 3 extra events that provided us with additional income.

The Professionals challenge.

The state arm bowls Championships

And the National arm bowls championship.

These events were well supported by our club volunteers. Especially the National event which was run over 6 days.

Some figures from this event were.

Raffle sales \$1591. Merchandise sales \$2057. From Clothing, Mugs and Wine Glasses.

The gross income \$22479.00

The gross expenses \$10716.00

Overall profit \$11762.80 and \$10444.00 after GST.

Thanks again to the 52 volunteers that gave their time to make this event such a great success. It certainly made Me very proud of our club members and volunteers that supported this event.

Thanks also to Lyn Balding for her amazing work in the kitchen.

And our club representatives on the organising committee.

Elaine Meehan and Les Blechynden.

Finally to our executive committee.

Les Blechynden, Bronwen Hands, Ron Abrahams.

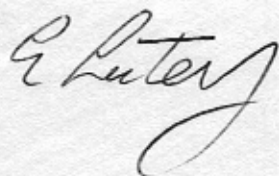
And The Ladies and Mens Captain. Nadia Meyer and Dave Gilroy.

Thanks to you for your support and I look forward to another year ahead. Also I welcome Lorelle Watson and Gary James to the executive.

Thank you to everyone who have made this club a welcoming and successful one

And I wish you all good bowling in the 2023/ 24 year.

Ted Lutey
President.



Treasurers Report – AGM 11th June 2023

The club finished the year in a good financial position. As you will see from the Profit and Loss Statement, a net surplus of \$9,258 was recorded for the financial year ended 31 March 2023. However, this does not reflect the true profit due to adjustments still to be made by the club's bookkeeper to record the stocktake figures for bar stock and bar merchandise as at the end of the year. Currently these amounts are showing as negative values on the Profit and Loss Statement (Bar Stock \$45,074 and Bar Merchandise \$6,080 – a total of \$51,154) thus reducing the actual profit. This has been highlighted by the Auditors, Sound Tax and Accounting in their audit report which will be posted on the noticeboard after this meeting. It is hoped that the adjustments will be made shortly and an updated Profit and Loss Statement can be posted.

The main sources of income were Bar Sales (\$358,990) and Bingo Sales and Bingo Kitchen Sales (\$75,703). Both of these amounts are gross before taking into account expenses and GST,

A total of \$56,595 as net profit from Bingo was transferred to the On-Line Saver Account during the financial year to be used for future infrastructure projects.

The club also benefited financially from hosting the National Bowling Arm Championships with over \$10,000 net profit.

The bank account balances as at 31 March 2023 were as follows: -

Cheque Account \$251,561 (current balance \$267,048)

On-Line Saver Account \$151,182 (current balance \$162,564)

I would like to thank my fellow committee members and all club members and staff for their contributions over the year to ensure that the club remained in a strong financial position.

Bronwen Hands

Treasurer

Warnbro Bowling Club

Warnbro Bowling Club 2023 AGM

As you may or may not be aware there were very few nominations for positions on the Management Committees this year, however all Executive positions have been filled. All nominations have the nominee's acceptance signatures.

I will read the results and then pass the task of securing nominations for unfilled positions to others. We require a show of hands for all nominations received even though they may (or in this case will) be unopposed.

EXECUTIVE COMMITTEE

President: There was one nomination received, being Ted Lutey.

All those in favour Against CARRIED / ~~NOT CARRIED~~

Deputy President: There was one nomination received, being Les Blechynden.

All those in favour Against CARRIED / ~~NOT CARRIED~~

Secretary: There was one nomination received, being Ron Abrahams.

All those in favour Against CARRIED / ~~NOT CARRIED~~

Treasurer: There was one nomination received, being Bronwen Hands.

All those in favour Against CARRIED / ~~NOT CARRIED~~

MANAGEMENT COMMITTEE

Greens / Grounds: There was one nomination received, being Ken Meehan.

All those in favour Against CARRIED / ~~NOT CARRIED~~

House: There were no nominations received. *T Watson* → *Prop* *Ran* *Sec* *Clare V H*

Kitchen Convenor: There was one nomination received, being Vera Meehan.

All those in favour Against CARRIED / ~~NOT CARRIED~~

Bingo: There were 4 nominations received (up to 5 permissible).

A nomination received from Peter Hartnett.

All those in favour Against CARRIED / ~~NOT CARRIED~~

A nomination received from Pauline Hendriksen.

All those in favour Against CARRIED / ~~NOT CARRIED~~

A nomination received from Michael Webb.

All those in favour Against CARRIED / ~~NOT CARRIED~~

A nomination received from Yvonne McGloin.

All those in favour Against CARRIED / ~~NOT CARRIED~~

Social bowls Coordinator: There were no nominations received.

I'll now hand over to President Ted Lutey to continue proceedings.

Burrows.
2023 Returning officer for WBC,