

WARNBRO BOWLING CLUB

MINUTES OF EXECUTIVE COMMITTEE MEETING Held at 38 Okehampton Road Warnbro On 12 Aug 2019

<u>Attendance:</u>	President	D Pattullo
	Deputy President	B Baker
	Secretary	R Abrahams
	Treasurer (Elect)	B Hands
	Ladies Captain	L Nicholson
	Men's Captain	G Watts

Apologies:

Meeting Opened:

D Pattullo declared the meeting open at 1731.

Minutes of the Previous Meeting:

Resolved:

That the Minutes of the Executive Committee Meeting held on 15 July 2019 are true and correct.

Moved B Baker, seconded G Watts.

Business arising from previous Minutes:

Greens Cabinets:

Dennis reported that the Greens lockers have been installed and look fantastic. This will ultimately save effort in pulling the older trolleys up and down to the Club. Bill asked for all members to remember to lock the cabinet after their use regardless of whether they are not the last to use them. This will save the situation that has already occurred where the locker was shut but not locked. The Men's and Ladies Captains were asked to pass request this through as well, so everyone is aware.

Quiz Nights (Thursday):

Dennis advised that the Quiz nights have been successful so far with the kitchen doing good trade, and even some members enquiring if they could have meals without being involved in the Quiz = Yes definitely. The Quiz Night continuation will still be determined by members of the Executive and Club Manager, prior to the 6 week period as previously identified. The President and Deputy President have attended and report that the nights are quite good.

Air-conditioning covers:

Dennis advised that the air conditioning covers had been fitted and signs posted on the controllers.

Correspondence In:

All electronic correspondence is distributed to Committee Members on receipt.

Bowls WA	Various Bowls WA correspondence passed to Executive Committee and Bowls Sub Committees as required, by email
	Notification of success in hosting 2020 Australian Arm Championships
Rockingham Council	Notification of Grant approval
Retail Systems	Invoice for remaining payment of POS system & equipment

NBN Co	Confirmation of hoax call received by Ladies Captain in regards to Club Internet services
Domain Name Co	Renewal of Domain www.warnbrobowlingclub.com however not used by WBC so to be ignored.
Lindsay Strange	Green Wall project information & quotes
<u>Correspondence Out:</u>	
Nil	

Business Arising from Correspondence:

Nil.

REPORTS

Treasurer:

Bronwen her first report and said the Club finances remain in a good state even though some expenses were encountered during the month, such as first payment of the Greens Wall Project. Most of the financial access is finalized and is just awaiting the Security device to allow access to the online banking site, and completion of the MYOB training.

Deputy President:

There was a Management meeting Aug 5, minutes will be posted to the website, and Bill read them to the Committee.

Bill reported that Bingo numbers were down slightly during school holidays but have come back up again since then. Bingo volunteers have sorted their schedules and Connor B, now back from holidays, is doing well in the calling. Some practices still need a little refinement but experience will assist in that growth. Annual continuing Lottery forms have been complete and Bingo bus cancelled. D Green work has been continuing and is showing improvement. Lighting cables over A & B greens have been repaired and spikes placed on the lights to deter the Corella's that have tried to make the place home. Beer tickets have been changed and the old ones will be destroyed as they arrive over the Bar. Rockingham Council Bird 'Ranger' visited the Club on 8-Aug and discussed the issue with the President & Deputy President.

Ron asked if there was any benefit in placing the air can horns in the Greens cabinets to enable quicker access to the deterrent if birds are present. It was decided to keep a can in the Umpires cabinet (key locked) for use if needed.

Ladies Captain:

Lorraine presented the Ladies Captain Report, and advised there were still some issues in the Ladies Section and Committee but it remained work in progress. A meeting was scheduled after Bingo Wednesday (14-Aug). Lorraine also mentioned that there were some issues with the latest Men's Committee minutes, in as far as:

- Watering of greens before Men's Pennants on Thursday – Bill will speak with Merv and determine Green watering times. Once the Pennant Schedule is released then the 2 Bowls Committee (or representatives) will convene to work out the routine.
- Tuesday Men's Pairs – Ladies Pennant finishing times and Men's Pairs starting times – it was determined that the 2 Captains will provide signed affirmation of the process to be followed.

Lorraine advised the Draft Club Competition schedule was now available for review by the Executive. This was to be passed electronically to the Executive members for that review, although it was generally agreed that the schedule would be OK.

Bill asked for the date of Opening Day, which Lorraine confirmed from the Calendar as Saturday 7th September. He asked if any thought had been given to advertising such event so as to obtain numbers etc. Lorraine & Garry will sort this out. Ron, now advised, will dispatch invites to VIP's for their possible attendance, along with local Club Presidents. Food will be supplied by the Kitchen Caterer.

Men's Captain:

Garry presented the Men's Captain Report, and advised that Mal Wilson had organized games between Warnbro and Rockingham, as Safety Bay were unavailable. The hit outs were OK. Dennis enquired whether the regular Pennant challenges between the Club and Safety Bay & then Dudley Park were on track and that was confirmed by Garry.

Membership:

As of 11-Aug-19 Club Financial membership stands at:

Membership Type	Full	Dual	Junior	Social	Total
Men	156 (+2)	5 (+0)		89 (+2)	
Ladies	71 (+0)	1 (+0)	0	28 (+2)	
Total	227 (+2)	6 (+0)	0	117 (+4)	350 (+6)

NOTE: The numbers in brackets above are new members, with the other increase due to renewals of existing membership.

New Members:

Membership	Name	M/F
Social	Barry Simpson	M
	Julia Brophy	F
	Jana Legowski	F
	Robert Huggins	M
	Alex Page	M
	Aden Felstead	M
	Blake Hatchett	M
	Jamie Gillespie	M

Resolution:

That the applications for membership listed above, having been lodged and posted as required by the Constitution, be accepted subject to the payment of the appropriate fees.

Agreed.

General Business:

2020 Bowling Arm Championships:

Bill advised that, due to the Club being successful in the application to host the 2020 Bowling Arm Championships, a Sub Committee (of probably 4 people) would be needed to support the Bowls WA / Bowls Australia personnel and ensure the Clubs facilities and Championship requirements were met. It was determined that the President & Deputy President would sit on this Sub Committee and determine 2 others, along with support from others as required. The Arm Championships were to be held during October 2020.

Green Walls Project:

Dennis advised that Lindsay has provided some information about the Project and further provided a quote for seating along the walls, which was outside the original proposal. The Executive discussed the proposal for the seating (at \$3K+) and agreed that the proposal was great however the Executive determined that, due to a number of recent and upcoming expenses including the Wall Project costs of \$36K, this could not be Approved right now, but will be considered later in the year.

Resolution:

**To advise the Project Committee that the seat proposal be put on hold until later in the year.
Ron to write to Project Committee and advise decision to hold.**

Membership & Ability to bowl:

There was some discussion, again, over how we police the use of the greens. The greens are only to be used by financial Full or Life members of the Club, or Financial Bowling members of another Club. Social membership does NOT provide for use of the greens unless it is a Club organized event. Non-member (visitors) are not permitted on the greens unless accompanied by Full members. This has been brought to the head by recent events at another local Club with Department of RG&L. It was determined that people would be advised if they were at the greens that if they were a Social member they wouldn't be permitted to bowl, unless at a Social event sanctioned by the Committee.

It was also determined that a new Membership form be provided, so that there would be 2 forms – one as a Full Membership (Bowling) Member and one as a Social Membership (non-Bowling) member, with advice on the Social member form to advise the specifics of the membership.

Resolution:

To provide Membership Forms as the following:

- **Full membership (Bowling)**
- **Social Membership (non-Bowling)**

Electrical Tag & Test:

Bill has engaged with Mal Wilson who has agreed to conduct the Tag & Test requirement for the Club, which will save money for the Club. This is a Council Lease requirement, each year.

Rock'n'Roll Dancing nights:

Bill has been provided with a request for future Rock'n'Roll Dance evenings (13-Sep & 15-Nov) for approval. It was agreed these were good value as they attracted new people to the Club, and the music was great, and so were approved.

Wishing Well:

Roger B has requested the Wishing Well be brought back out for the upcoming Carnival. After much discussion it was decided that this was not viable due to the attraction it provided for the not so charitable thieves. The Club could make some further arrangement sometime to provide some donation to the Make-A-Wish Foundation instead.

Pennant Fees:

Bill requested some advice as to the Pennant Fees for this season, and suggested an increase to \$7 per player. After much discussion it was determined that:

- Men's Thursday and Saturday Pennant fees would be \$7 per player,
- Ladies Tuesday Pennant Fees would be \$6 – for coffee/tea & biscuits alone
- Ladies Saturday Pennant Fees – this needs to be based on what the Ladies decide they would like – if same as the Men the fee would be \$7 (with coffee/tea extra), if solely coffee/tea & biscuits then it would be \$6. This would need to be determined before the start of the Pennant season, and Lorraine will advise next meeting.

This price will allow the Pennant snacks to be provided by the kitchen rather than volunteers.

Tills and software:

Ron advised that the POS equipment has been delivered and setup in the Club as a training system. Most people had used the system (those that are likely to in the future) and the impressions are good. Some issues are still around, moreover in the membership database tables and the recognition of the soon to be introduced membership cards, and also the keypads and stock types are being developed by the Club Manager. It is anticipated that they system will rollout as 'live' from 27th August. It was also agreed that the Club should enter into a Support Arrangement with Retail Systems Ltd for at least 12 months because the callout costs are more expensive, and this was agreed. Ron to follow up and advise.

Further, during discussions with ANZ Bank in regards to an integrated EFTPOS solution Ron had advised the ANZ Rep that the Club had (and would have) 2 terminals but this obviously did not compute. End result the Club has 1 EFTPOS machine (integrated) but will require another and Ron will need to sort one out with ANZ.

'A' Green smoking area:

Garry asked whether the sign at the grassed area (No Smoking) could be removed as the same applied at the end of C Green. It was determined that before the sign was removed some cigarette disposal bins be sought they make it less attractive for those that wish to find butts. Bill to action.

Security System:

Ron advised that the Security system was continuing to operate well. The installer had been in touch to discuss the Club's camera install wishes, but as yet Ron has not been able to make a meeting time.

Membership Cards:

Ron advised that the membership cards had been ordered and should be here in the next few days and the cards can be printed with member details. Once the cards are available for issue Ron will announce via the website and in the Club. In the initial handout Ron will provide the cards to ensure members are advised of what is happening. It is hoped that the cards will be rolled out with the new tills system setup to allow member services by card (deposit, purchase etc)

Phone / Internet System:

Ron was supposed to have received a call from Telstra on the weekend but that did not occur. He will follow up with Telstra. The NBN has arrived and the Club will at some stage change (even if not now the change will be forced in around 18 months' time) but it is a matter of supplier, dependent on Telstra's fondness to admit fault and refund some money.

Lockers:

All the lockers had been identified and those awaiting had been provided a locker. Anyone else wishing a locker should touch base with Ron. Ron is awaiting advice back from one ex-member with a locker in the Men's Locker room.

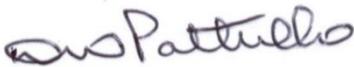
Meeting Closed:

The President declared the meeting closed at 1855.

Next Meeting:

Monday 09-Sep-19 at 1730

Signed:



Dennis Pattullo
President



Ron Abrahams
Secretary